



DO. No. G-35/9/2025-O/o ED(Finance)-NMCG (CF No 292354)

Dated: 01 November, 2025

Dear

This is regarding quarterly fund demands from SMCGs under the Namami Gange Programme.

2. It has been observed that quarterly demands from SMCGs are not being received in time. Further, sometimes the demands are being received without complete information; resulting in longer processing time and delay in release of funds by the NMCG.
3. NMCG has issued advisories from time to time regarding fund demands, which are attached herewith in the form of "Guidelines" (Annexure I) for ready reference.
4. SMCGs are requested to submit quarterly fund demands within 15 days of commencement of each quarter in the format circulated by the NMCG vide letter of even number dated 16 September 2025 (Annexure II).
5. It is also requested that Q-3 fund demands for FY 2025-26 may please be submitted to the NMCG at the earliest.

Encl: As above

With regards

Yours sincerely,

(Bhaskar Dasgupta)

Shri Prabhask Kumar
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Project Director,
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Guidelines for submission of fund demands by SMCGs

1. Quarterly demand to be submitted within 15 days of the start of each quarter.
2. A consolidated demand may be submitted for each quarter. Multiple demands for the same quarter may be avoided.
3. The fund demand should have requisite details to facilitate timely processing by NMCG. It should include AA&ES and awarded costs (both capital and O&M) and expenditure incurred (both capex and O&M). For projects on cost sharing, central and state share in AA&ES and awarded costs, as well as expenditure should be indicated separately.
4. Any capital expenditure incurred other than the “Works” component (value not put to bid) — such as costs related to regulatory clearances, DPR preparation fees, Project Supervision Charges, etc. — should be clearly indicated under a separate head.
5. NMCG has prepared a format capturing all requisite details and circulated it vide letter dated 16 September 2025 (Annexure II). **Fund demand should invariably be submitted in the said format.**
6. Projects-wise expenditures should be monitored by the SMCGs so that expenditure for any project does not exceed the approved capital and O&M costs at any stage (and respective central shares for projects on cost sharing basis).
7. Several projects under NGM-I were sanctioned with O&M period of five/ten years. For such Projects, SMCGs may ensure that the demands are within the period for which the O&M expenses are NMCG’s responsibility.
8. Fund demands should be only for approved scope of work. No payment toward price escalation be included in the fund demand unless there is clear provision on admissibility of price escalation in the relevant contract.
9. SMCG’s fund demands should not include demands for HAM projects, as these payments are made to Concessionaires directly. However, project preparation, supervision and other charges paid to SMCGs for HAM Projects may be included in their demands.
10. Break-up of SMCG’s operational expenses such as salaries of SMCG staff, office running expenses, other establishment expenditures etc. may be provided under the relevant head. DPO salaries may also be shown separately.

फ.सं.: जी-35/9/2024-O/o ED(Finance) NMCG(CF No 292354)

भारत सरकार

जल शक्ति मंत्रालय

जल संसाधन, नदी विकास और गंगा संरक्षण विभाग

राष्ट्रीय स्वच्छ गंगा मिशन (एनएमसीजी)

.....

प्रथम तल, मेजर ध्यानचंद नेशनल स्टेडियम,

निकट इंडिया गेट, नई दिल्ली-110002

दिनांक :- September 16, 2025

To,

The Project Directors, State Mission for Clean Ganga (SMCG)
Uttarakhand, Uttar Pradesh, Bihar, Jharkhand and West Bengal

विषय : राज्य स्वच्छ गंगा मिशन (एनएमसीजी) से प्राप्त निधि की मांगों पर परामर्शी।

Sir/Madam

In continuation with the advisory No. G-35/9/2024-O/o ED(Finance) NMCG(CF No 292354) dated 22/07/2025 on the subject cited above, it is stated that the format for fund demand may also include the percentage of progress of civil works of the Projects under construction. Accordingly, a modified format for submission of quarterly fund demand is enclosed. It is advised that the quarterly fund demands submitted by SMCGs may now be submitted in the revised format after consultations with all Executing Agencies. This will facilitate monitoring the physical progress of the projects as well as the project-wise expenditure (central share) vis a vis approved costs, for expeditious processing of fund demands by the NMCG.

2. It is also requested that the quarterly fund demands may be submitted well in advance of the commencement of the Quarter after 75 percent of the assigned limits is utilized.

3. It may also be ensured that assigned funds are fully utilized and no refund of unutilized Assignment Limits be made towards the end of the financial year.

Enclosure :- Format for submission of quarterly fund demand.

Yours faithfully



भास्कर दाशगुप्ता

कार्यकारी निदेशक (वित्त)

011-23049442

E Mail: ed-finance@nmcg.nic.in

Copy to :

1. कार्यकारी निदेशक (परियोजनाएं), एनएमसीजी
2. कार्यकारी निदेशक (तकनीकी), एनएमसीजी।
3. डीडीजी (एनएमसीजी)
4. PS to महानिदेशक (एनएमसीजी)

Format for submission fund demand by SMCs for the quarter ending _____
Budget Head :- _____ (NGP EAP/NGP Non EAP)

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* Approvals to be attached